



REGIONAL
EDUCATIONAL
INSTITUTE

ACTVET License - 23/1994

F R O M E D U C A T I O N T O E X C E L L E N C E



REGIONAL

EDUCATIONAL

INSTITUTE

CORPORATE PROFILE



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www.rei.ae

FOLLOW US



REI - UAE



ABOUT US

from education to excellence

Regional Educational Institute (REI) has been in the forefront in delivering quality training programs since 1995. Our training programs have helped a significant amount of individuals uplift their careers not only in the functions they carried out but also in remunerations and future growth prospects. Similarly, our corporate training programs have helped many organizations in the region achieve better productivity and higher customer satisfaction levels.

OUR VISION



To be the leader in providing meaningful training solutions in the region and a significant contributor to UAE's vision of a KNOWLEDGE based economy.

OUR MISSION



To enable HUMAN CAPITAL development through our service offerings in all its fairness, honesty and with courtesy towards our customers, employees, eco-system and the society we are part of.

OUR VALUES



- Be ethical, sincere and fair in our transactions.
- Go that extra mile in exceeding customer expectations.
- Set high standards in our services and transactions and be recognized as a thought leader in the industry.
- Excel and keep improving ourselves and our service offerings thereby, offering the best to our customers.

OUR METHODOLOGY



We employ a carefully calculated methodology that allows us to design training courses in Abu Dhabi that target specific skill areas needed by the candidates.

Understanding the Client requirement

Cost effective prices well within the budget

Tailor made content outline for Clients

Understanding the market need and presenting more practical approach than theory (holistic)

Presenting content based on UAE industry practices

Equipping the trainees with trouble shooting methodologies and ready to use techniques

Approaching the course content with 3 factors (Knowledge, Experience & Personal Suitability)

Tailor made time distribution

Providing Case studies and live scenarios' with the content which will be UAE specific to imply in the day to day operations

Introducing SDL Techniques - Self Directed Learning Techniques ,virtual assistance if needed

Introducing Exclusive REI Training techniques - RAW (Reade Ask Write), TSM (Time Skill Matrix), CI (Compact & Integrated), RESULT to REST

Providing content material with Key pointers and tips and techniques under each heading

Providing UAE experienced Trainer to assist this project.

No other hidden costs and flexible training provider as per client's demands.

INFORMATION TECHNOLOGY ACADEMY

SOFT SKILLS & PROFESSIONAL ACADEMY

LANGUAGE DEVELOPMENT ACADEMY



WHY REI?

"At REI, We Love What We Do & We Do What We Love"



ACTVET Approved Training Centre

ILM Recognized Centre for Leadership & Management Programs

British Council Authorised IELTS Registration Center

CISCO Network / AUTODESK Live Lab Facility

Experienced & Qualified Trainers

High Student Success Rates

More than **25** years of Industry Experience in delivering Professional Courses

More than **50** programs in Language, Management, Soft Skills, IT/Networking and International Courses

Internationally Accredited with some of the TOP Notch **International Awarding Bodies**

State-Of-The-Art Classrooms enhancing student learning experience, equipped with the latest Teaching Aids

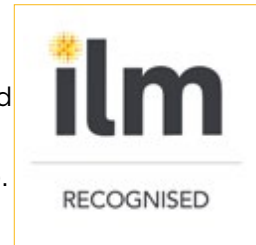
Exclusive **Live Net Work Lab** facility at our training premises for ALL our IT/Networking Courses



At REI we know the importance of accreditation and what it means to you and your employer.

OUR ACCREDITATIONS

REI is a recognized Training Centre by ILM for providing Accredited Programs in the areas of Leadership & Management domains. ILM is the UK's largest management body, combining industry-leading qualifications and specialist member services. ILM was formed in November 2001 through the merger of the Institute of Supervision and Management (ISM) and NEBS Management (National Examining Board for Supervision & Management). ILM is highly passionate about good leadership and management, and in turn empowers / transforms individual and organizational performance. Over 750,000 managers have benefited from an ILM qualification or accredited training program in the past ten years, while 35,000 managers are now members of ILM. ILM awards qualifications to more than 95,000 managers every year across the world.



REI is an authorized IELTS Registration Centre for British Council. IELTS is the world's most popular English language proficiency test with two million tests taken in the last year. Taking IELTS opens doors – it can help you live, study and work in 135 countries around the world. More than 8,000 organizations worldwide accept IELTS, including government, academic and employment institutions- including over 3,000 institutions in the USA. In fact, IELTS is the only English language test accepted for immigration purposes by all countries that require one. IELTS is designed to assess the language ability of candidates who want to work or study in countries where English is the language of communication.





All our courses are carefully & professionally designed by subject matter experts in the respective domains, with an emphasis on practical and real time topics.

REI COURSES

COURSE OFFERED	DURATION (HRS)
SOFTSKILLS & PROFESSIONAL ACADEMY	
Human Resource Professional (ILM ACCREDITED CERTIFICATE)	35
Executive Secretarial (ILM ACCREDITED CERTIFICATE)	24
Train The Trainer (ILM ACCREDITED CERTIFICATE)	24
Management Development Program (ILM ACCREDITED CERTIFICATE)	24
Project Management Professional	35
Six Sigma Professional (Yellow, Green, Black)	**
Business Ethics	10
Business Etiquette	10
Business Correspondence/Writing	20
Proposal Writing/Report Writing	20
Business Succession Plan	10
Interpersonal Skills	10
Communication Strategies	15
Business Communication	30
Assertiveness & Self Confidence	10
Public Speaking	10
Change Management	20
Coaching & Mentoring	15
Time Management	10
Leadership & Influence	10

COURSE OFFERED	DURATION (HRS)
Office Management	24
Performance Management	10
Meeting Management	10
Presentation Skills	10
Attention Management	10
Conflict Resolution	10
Creative Problem Solving	10
Emotional Intelligence	10
Stress Management	10
Call Centre Training	20
Customer Service	20
Negotiation Skills	10
Successful Selling	10
Employee Motivation	10
Team Work & Team Building	10
Basic Book Keeping	10
Anger Management	10
Personal Productivity	20
Train the Trainer	24
Personality Development	30
Psychometric Test	2

**course duration depends on level selected

REI COURSES

Here at REI, we strive to ensure that our candidates are at par with industry standards and requirements.

COURSE OFFERED	DURATION (HRS)
INFORMATION TECHNOLOGY ACADEMY	
Cisco Certified Network Associate - CCNA	40
Cisco Certified Network Associate - CCNP	60
MS Office Basic (Word, Excel, PowerPoint, Outlook)	30
MS Office Advanced (per module)	24
MS Project	30
Autodesk REVIT Architecture	36
Autodesk REVIT MEP	36
Autodesk REVIT Structure	36
BIM Autodesk REVIT Architecture	50
BIM Autodesk REVIT MEP	50
BIM Autodesk REVIT Structure	50
Autocad 2D	20
Autocad 3D	20
3Ds Max (with Vray)	36
Primavera	30
Adobe Photoshop	30
Adobe Illustrator	30
Adobe InDesign	20
Graphic Design Package (Photoshop, Illustrator, InDesign)	40
Dreamweaver	15
HTML	15
Flash	15
Web Design Package (Dreamweaver, HTML, Flash)	30

COURSE OFFERED	DURATION (HRS)
LANGUAGE DEVELOPMENT ACADEMY	
IELTS Exam Preparatory Course	50
OET Exam Preparatory Course	40
PTE Exam Preparatory Course	24
Spoken English / Arabic - Basic	30
Spoken English / Arabic - Intermediate	30
Spoken English / Arabic - Advanced	30

COURSE OFFERED	DURATION (HRS)
OTHER SPECIALIZATIONS	
Peachtree	20
Tally	20
Quickbooks	20
Financial Accounting (Basic)	12
Financial Accounting (Intermediate)	20
Financial Accounting (Advanced)	20
CMCA Accounting Package	30
Accounting for Non-Accountants	20
UAE VAT Training	10


















OUR CLIENTS ARE OUR ASSETS

OUR CLIENTS

	AL FAHIM
	APG
	ATLAS GROUP
	EDGE MARKETING
	ELITE AGRO
	EMBASSY OF CANADA
	ETIHAD AIRWAYS
	ETISALAT ACADEMY
	GULF PRECAST
	HEXA MIDDLE EAST
	JALBOOT - ABU DHABI
	LIFE LINE HOSPITAL
	MAFRAQ HOTEL

	MERMAID CATERING
	NASCO
	NATIONAL BANK OF ABU DHABI
	PARK HYATT
	PASCALL+WATSON - ABU DHABI
	PETROFAC
	SAFE LIFT
	SIBCA ELECTRONICS
	SILVER COAST
	TELECTRON
	TRANSAD
	TYCO
	UAE ACADEMY

OUR TESTIMONIALS

Lifeline Hospital, Abu Dhabi



“REI has been more than just a training provider; they have become a valued and integral partner. Our association with REI has resulted in positively shaping our organizational culture, as well as ensuring individual growth amongst our leaders. To be successful in an ever-increasing competitive Industry such as ours, you need an edge, and Vision more than provides that edge. I thank REI, for all their support thus far and look forward to continuing our association in the future.”

National Bank of Abu Dhabi, Abu Dhabi

“The course was run in-house and was very professionally led. All the key principles Business English were covered, along with lots of worthwhile hints and tips.”



Authority for Industrial Infrastructure Development for Abu Dhabi Government



“We found REI to be a quality training provider for MS Excel training with experienced trainers who implement innovative teaching techniques unlike other institutes who simply follows a syllabus.”

OUR TESTIMONIALS

Embassy of Canada

“The instructor demonstrated strong confidence about the subject and explained the topics in a very clear and understandable way. We are very satisfied with the training program and confident that it will improve our work performance.”



Etisalat Academy



“The trainer had a strong command on the course and was a master in all topics which left me with a clear understanding of the training program. I will definitely recommend my peers to take up courses with REI.”

NASCO - Dubai

“Overall good learning experience throughout the session that is relevant to our work profile, could relate to the training module and came across useful information.”



OUR FACILITIES



OUR FACILITIES



“WE LOVE UAE”



CELEBRATING UAE AND OUR COMMUNITY | #REI-UAE



THANK YOU

LOOKING FORWARD TO WORK WITH YOU



المعهد الأقليمي التعليمي

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